

April 2019

April 2019

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May 2019

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1	2	3	4	5	6
		1:15pm Bev/Jeff 1:15pm Bev/Jeff 1:45pm 2:15pm 3:00pm 3:00pm Visit 3:30pm Bev/Kip 4:00pm	8:30am Mtg w/Val Hoyle 9:00am Discuss - Budget 10:00am 12:00pm Desk 2:00pm Meet 3:30pm	12:00pm Desk Time 1:00pm Open House 2:00pm Visit w/Phil 3:30pm Visit w/DeBone	8:15am Executive 9:30am Bev 10:45am PC 11:00am Review 2:00pm 3:00pm Calendar 4:00pm Update 4:15pm HOLD	
7	8	9	10	11	12	13
	10:00am Public Records 11:30am Bev/Kip Review 2:00pm 3:00pm 4:00pm Speaker 4:30pm	8:00am PC 9:30am Travel - 10:00am 12:00pm 12:30pm Mtg 3:00pm Bev/Kip 4:00pm	9:30am 10:00am 12:00pm Offsite 1:30pm W/M 3:00pm Mtg 3:45pm Mtg 4:00pm Mtg	Hold 9:00am Travel Madras 10:00am Office County Clerk	Hold 9:45am Travel Prineville 10:30am Cr 1:00pm Bend County Clerk	
14	15	16	17	18	19	20
	8:00am 12:00pm Block time - lunch 1:00pm Senator Winters 4:00pm Small 4:30pm Visit	10:00am Discuss JLAC's 2:00pm Mtg 3:00pm Mtg 4:00pm Mtg 4:30pm setup	8:30am Exec Mtg 10:00am Test 10:30am Mtg 11:00am 2:00pm Mtg 2:00pm Mtg 2:30pm Budget 3:30pm Mtg w/	2:00pm Discuss Cloud Project (Secretary's Office) - HALPIN-REYE S. Doris * SOS	10:45am Discuss - JLAC overview document (Secretary's Office - Call Secretary) -	
21	22	23	24	25	26	27
	9:00am 5-min w/ Barko 9:30am Bev/Rich 11:00am Public 11:30am Mtg w/ 2:00pm Budget 3:00pm Budget 4:30pm Budget	10:00am Mtg w/Jeff and 2:00pm Budget Hearing Pre 2:30pm Mtg w/Senator 3:00pm Budget 4:30pm Budget	10:00am Discuss - JLAC 2:00pm Budget Hearing Pre 3:00pm Budget Hearings 4:30pm Budget Mtg - Debrief	10:00am Travel - Portland - HALPIN-REYE 11:30am Ageless Award Luncheon 2:00pm Multnomah	9:00am Meeting (Secretary's w/Theresa 9:30am Mtg 10:00am Budget Mtg 11:30am Meeting	2:00pm Public Memorial - The Honorable Norma Paulus (Smith Auditorium, Willamette
28	29	30	May 1	2	3	4
	11:00am Update Current Audit Matters 1:30pm Voter Fraud Update (Rich's Office) 3:00pm Discuss - Communicatio	9:30am Background - 10:30am IT Consulting 10:30am Discuss 1:30pm Oregon 2:00pm Discuss 4:15pm Meet &				

May 2019

May 2019							June 2019						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1	2	3	4
			11:00am Bev/Andrea - Discuss - Legislative Plan (Secretary's Office) - HALPIN-REYE	10:00am Training - Overview of 1:30pm Copy: Meeting: OHA 2:30pm Discuss - Budget 5:30pm Hold - Governor's		
5	6 8:00am HOLD 2:00pm Meet and Greet with the Secretary of State and staff (Secretary of	7 10:00am Mtg w/Gary Warner - Bend 11:30am Review Procurement Cloud 4:00pm Mtg w/ISD (PSB)	8 11:00am Mtg w/Presidio - overview of project (Secretary's Office) HALPIN-REYE 1:00pm JLAC	9 9:30am Mtg/Kip - Provide Audit Updates 11:00am Overview of the Portfolio Review Board	10	11
12	13 9:30am Meet & Greet - Audits 11:00am Discuss Elections 2:00pm Budget and 3:00pm Galleria Interview -	14 10:00am Visit - Marion 12:00pm Armed Forces Day - 1:30pm Meet & Greet - Dan 3:30pm Audit meeting	15 9:30am Audit - training 10:30am State Property Management 1:00pm JLAC - 2:00pm Audit 2:30pm 2:30 pm 4:00pm Desk	16 10:00am State Property Management: End of Scoping Meeting (SOS Conf-Rm-Aspen) - BENNETT	17	18
19	20 9:00am Visit County Clerks Offices - Albany and 3:30pm Special Planning Mtg Portfolio Review Board	21 9:00am Enterprise 2:30pm Mtg w/Cheri Helt 4:30pm Travel Wilsonville 5:30pm 5th Annual Equity	22 10:00am Follow up 11:00am Mtg w/Stephen 11:30am Discuss Legislation & 4:00pm Mtg 5:00pm Call	23 10:00am Hold for Mr. Takayuki Sato visit (Secretary Clarno's office) - SPARKS Julie A * SOS	24	25
26	27 Memorial Day (United States)	28 11:00am Audit Kickoff Meeting: Economic 12:00pm Appt 3:30pm Department of	29 8:30am Budget Mtg w/Jeff M 10:30am Discuss - Audit 1:00pm JLAC - Audits 1:30pm 1:30 pm 3:30pm 3:30 pm	30 9:00am Oregon Federation of Republican 1:00pm Viewing - Medal of Honor 3:00pm Canceled	31	Jun 1

June 2019

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	3 9:00am IT Architecture 11:00am End of 2:00pm Senator 3:00pm Hold 4:00pm IT	4 10:30am DHS Child 1:30pm Audit update 2:30pm Mental 4:30pm Copy	5 9:00am DOJ General 12:00pm FW: Bob Zakes 2:00pm Secretary 3:30pm Discuss -	6 10:00am Secretary 11:00am Discuss Civics 12:00pm Pendleton	7	8
9	10 7:30am Employee 2:30pm Mtg w/Commissioner 3:30pm Communicatio	11 9:30am Land Board Awards 10:00am Land Board 1:00pm Call w/Scott	12 9:30am DHS Child Welfare Oversight 3:30pm FW: AS IT Security Audit Exit	13 9:30am Hold 10:00am IT 11:00am Mtg 1:00pm Senator 3:00pm Hold -	14 9:30am Hold - Desk Time	15
16	17 1:00pm Mtg w/ Representative Marsh and 2:00pm Meet (Gov's office) PETERSEN	18 1:00pm Call 2:00pm Travel Redmond Wednesday	19 9:30am Hold - Desk Time 11:00am Hold - Desk Time 1:00pm Hold - Desk Time 3:00pm SOS	20 9:30am Hold - Desk Time	21 9:30am Hold - Desk Time	22
23	24 8:30am Mtg w/ Representative 11:00am Meeting 1:00pm Audit 2:00pm Civics	25 8:00am FW: Deputy 11:45am Out of 1:00pm S. Scott 3:00pm Review 4:00pm FW:	26 10:00am Training Oregon Bank 11:30am Phone 1:15pm 1:00pm 3:00pm Kickoff 4:00pm Kick Off	27 10:00am Discussion (Trout's Office) - 12:00pm Out of office	28 8:00am Out of Office	29
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July 2019

July 2019

August 2019

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1	2	3	4	5	6
	10:00am Hold - Desk Time	9:30am Hold - Desk Time	10:00am Hold - Desk Time	Independence Day (United States)	9:30am Hold - Desk Time	
	10:00am Phone Interview with LOC magazine (Secretary's Office) - CLARNO Bev *	10:00am Audit Update (Secretary's Office) - FAST	10:00am CWOB Care Capacity Overview (Governor's Conf Rm., Capitol Suite)			
		12:00pm Out of Office				
7	8	9	10	11	12	13
	9:30am Public Records (Secretary's Office) -	9:00am Meeting Steve Trout	8:00am 2019 ORECA Mid-Year Mtg (Riverhouse on the Deschutes - Bend.)	9:00am Aubrey Wieber	9:30am Hold - Desk Time	12:00pm DCRP Summer Social (Gazebo at Mountain High/Mountain High Dr. Bend.)
	1:15pm 2019 Email Fee Engagement Survey Results	10:30am 2020 Audit Plan		9:30am Hold - Desk Time	12:00pm Out of Office	
		1:15pm		10:00am Child Care Update		
		2:30pm Discuss		1:15pm Transparency		
		3:00pm Audit				
		4:00pm				
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	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Executive Office Closed - Closure of the Capitol Bldg - HALPIN-REYE S Doris * SOS	Executive Office Closed - Closure of the Capitol Bldg - HALPIN-REYE S Doris * SOS
	10:00am County Clerks (Sherman, Wasco, Hood River)	11:00am Review Voter Registration	1:00pm Board Mtg. (Conf Room C or Dial)			
		1:30pm Headshots/Photos (\$50)				
21	22	23	24	25	26	27
Executive Office Closed - Closure of the Capitol Bldg - HALPIN-REYE S Doris * SOS	Executive Office Closed - Closure of the Capitol Bldg - HALPIN-REYE S Doris * SOS	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Telecommute No Air in Capitol	Telecommute No Air in Capitol	
				5:00pm Honor Karen Quigley's 23 years as LCIS (Willamette Law School) -	Eastern Oregon Economic Summit	
					9:00am Building a Bridge to our Common	
28	29	30	31	Aug 1	2	3
	10:30am 15min mtg - w/Robert	9:00am SoS Web and Social	1:00pm 1:00 pm Child Welfare Oversight Board Mtg. (Business Oregon)			
	11:00am Child Welfare/Child Protective	10:30am Discuss Public Records				
	1:30pm Meet (Bev's Office) -	12:00pm	3:00pm Out of Office			
		1:00pm Audits				
		2:30pm Pod Cast				
		3:30pm Meeting				

August 2019

August 2019

September 2019

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 28	29	30	31	Aug 1 Bend OR	2	3
4	5 Bend, OR 10:00am Jasmyn's swearing in ceremony (Youth Challenge Program)	6 10:30am End of Scoping Meeting - State Worker 1:00pm Land Board Briefing Secretary Clarno	7 9:00am Private Appointment 11:00am Audit Division Update Meeting (Secretary's Office) -	8	9	10
11	12 10:00am SNAP Investigation Update (SOS Conf-Rm-Dia mond * SOS) RALLS Jamie N * SOS	13 8:00am Harney County - 8:00am Harney 9:00am Brief 9:30am Livonish 10:00am Land 2:00pm Swearing 3:30pm Discuss	14 2019 State Board of Education Retreat 10:00am Gov. Kelli Gov. Kelli (Gov. Kelli C. Kelli Room * GOV	15 Out of Office Out of Office (Redmond) - CLARNO Be	16	17
18	19 9:00am SNAP/PDMP Briefing 1:00pm PDMP (Secretary's Office) - 3:00pm Pat Secretary	20	21 8th Annual Oregon Coastal Caucus (Th Hold - 2019 OACC Annual Conference (LaGrande) 5:00pm County Clerks Conference	22 Hold - 2019 OACC Annual Conference (LaGrande) 8:00am County Clerk's Event (LaGrande) -	23	24
25	26 1:00pm Audit Update 2:00pm first draft of the report 3:00pm 30 Min with the 3:00pm Out at 3 pm - VIAL	27 9:00am Kip to provide the Secretary with some documents (Secretary's Office) - ELLIOTT	28 9:00am HOLD: ODOT Transportation Safety Audit 10:00am DHS Meet and Greet - Child Welfare	29	30	31

September 2019

September 2019

October 2019

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 1	2 Labor Day (United States)	3 Out of Office (Redmond) - CLARNO Bev * SOS 3:30pm Discussion about the audit function	4 1:00pm Canceled: Phone call with US Attorney's Office - Donna Maddux (SOS)	5 Out of Office (Utah) - VIAL Rich * SOS 10:00am Audit Division Update 3:00pm FW: Call re PDMP audit 3:00pm Hold-Phone call	6 11:00am Capitol Alumni Reunion (Oregon State Capitol Galleria)	7
8	9 1:00pm Mary Beth Update (Secretary's Office) - 2:00pm Peter Threlkel Meeting (Secretary's)	10 10:00am Tim Johnson 11:00am Elliott Forest 3:00pm Interview on Voter 3:30pm Press Releases for	11 9:00am Elliott Forest briefing 12:00pm Governor's 1:00pm 1:00 pm Child Welfare 2:00pm Oregon Complete	12 Rich Oregon State Building and Constr 11:30am Dr. Appt. (Salem)	13 3:30pm PRAC Meeting (Telephonic) - ALBERT Todd 3:30pm Public Records	14
15	16 1:00pm Canceled: JLAC Debrief Meeting (Secretary's Office) - MEMMOTT	17 LEGISLATIVE DAYS 1:00pm Senator Jeff Golden (Secretary's Office) - CHIAPPELLA Andrea * SOS	18 9:00am Appointment to discuss Citizen 1:00pm Budget Meeting With Secretary	19 9:00am Senate Report Presentation Meeting (ODE 51A/B) - VIAL Rich * SOS	20 12:00pm Upcoming Shutdown of Capitol Building and Capitol Mall: ELLIOTT	21
22 Rich out of Office	23 Rich in late Delivering grapes 9:00am (273 W Hood Ave. 3:00am GPA 1:00pm Meeting 3:00pm 5:30pm Dinner	24 10:00am Coffee 1:00pm Audit Update Meeting 1:30pm Clerk Visit Sherry Hall	25 7:30am 100 Strong Beaverton 12:00pm Audits Summer 1:00pm 1:00 pm Child Welfare	26 Biennial Southern Oregon Trade Careers Expo (Canyonville - SEVEN Feathers	27 4:00pm PRAC Meeting (Telephonic) - VIAL Rich * SOS	28
29 Andrea Requested Time Off- Vacation All	30 Secretary Working 1:00pm Audit Division Status Update (Secretary's Office) - MEMMOTT	Oct 1	2	3	4	5

October 2019

October 2019

November 2019

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 29	30	Oct 1	2	3	4	5
		Andrea Requested Time Off- Vacation Andrea - CLARNO Bev * SOS				
		Secretary Working from Redmond - CLARNO Bev * SOS				
		Rich Public Records	2:00pm Canceled: October Oregon Complete Count		Jessica out of Office	
		9:30am Monthly Director's				
		1:00pm PRAC Meeting				
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Andrea Requested Time Off- Vacation Andrea - CLARNO Bev * SOS				2:00pm Grover Simmons (19800 SW Touchmark Way, Bend, OR 97702)	Ginger McCall Resignation - CLARNO Bev * SOS	
Jessica out of Office						
	12:00pm Secretary in	1:00pm Audit Division Status	8:30am Data Center			
	1:00pm	2:00pm FW. Portfolio	10:00am Teddy Roosevelt			
	2:00pm Meeting	3:00pm Inventory	1:00pm			
	3:00pm Drive		2:45pm Jenn			
	5:30pm 2019 OBI					
13	14	15	16	17	18	19
		8:00am Governor's Disaster Cabinet	3:00pm Out of Office	9:00am State Board of Education Meeting (ODE 251 A/8) - LARMER Zoe -	9:00am Bulletin Meeting (1777 SW Chandler Ave, Bend, OR 97702)	
		3:30pm Secretary Clarno Land Board Briefing (SOS Office) -				
20	21	22	23	24	25	26
	1:00pm Anantha v. Clarno (IPs 35, 36, and 37)	9:30am Land Board	9:00am Wyden Letter Call	Rich out of Office		
	2:00pm IP 43 Constitutional Compliance	10:00am Land Board	10:00am End of Scoping -	10:30am Ukrainian Meeting (Secretary's Office) - TANGUY Corinna * SOS		10:00am Archives Open House - Ghost Towns (Archives Building - 800 Summer St.) -
	4:00pm IT Discussion	12:00pm	1:00pm 1:00pm Child Welfare			
		1:00pm Audits	1:00pm Civics			
		2:30pm BOLI	2:30pm Discuss			
		5:30pm				
27	28	29	30	31	Nov 1	2
Rich out of Office						